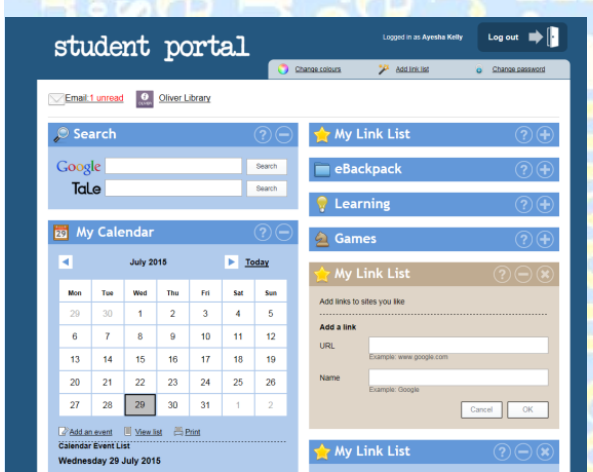
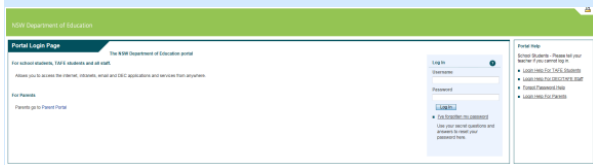
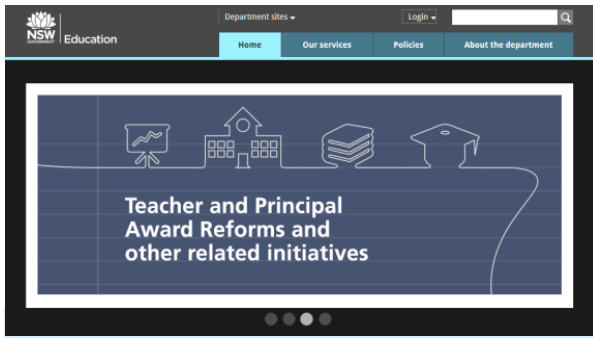


How to access Oliver through the DEC portal



- Use the URL <http://www.dec.nsw.gov.au/>
- Search Google – DEC student portal
- <http://hazopslibrary.weebly.com/>

Go to the Learning Tab drop down menu. Select My Library and click on student portal image.

- Students type in their DEC username and password.

- Student read and click on agree to log in to their portal.

- Students access Oliver Library by clicking on the purple icon in top left corner.

- Students access their e-mail by clicking on the envelope beside Oliver Library.

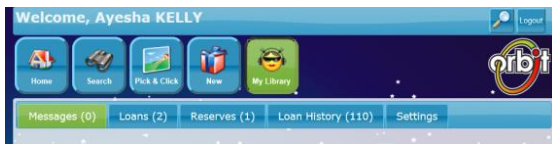
They may receive messages from mylibraynoreply@det.nsw.edu.au if they have an overdue book.

- In Oliver Library students can access links to Literacy Pro and the Hazelbrook Library Weebly.

- Students can click on the buttons to;

- search by subject, book title, author or series
- view new books
- make reservations and
- write reviews.

How to access Oliver through the DEC portal



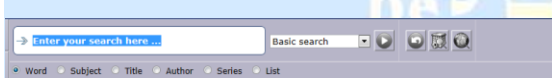
- When in My Library, students can personalise their Orbit page by clicking on settings.
- They can see their loans, reservations and loan history from 2013.



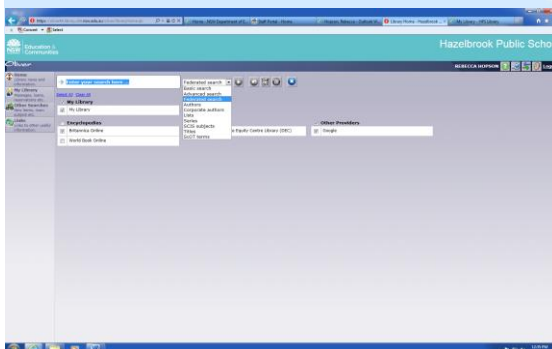
- When in the Orbit Home screen, students can click on links to access pages in each information box.
- Students can access ebooks online by clicking on the book and accessing the website.
- 'News Off The Shelf,' keeps staff and students up-to-date with library happenings.



- Students can access the advanced search page by clicking on the magnifying glass in the top right hand corner.
- On this page they can access the Premier's Reading Challenge lists.



- Students can search the library by clicking on the radio buttons (word, subject, title, author, series or list)



- By using the drop down menu from basic search, students can scroll down to a federated search.
- When in a federated search, students can search a "topic", using quotation marks, they can then access resources from the school library, Britannica Encyclopaedia and Google.